

Freshwater After School Program

COVID 19 - Reopening Plan

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Adopted from:

**Arcata Expanded Learning Reopening Plan,
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Physical and Social Distancing

The After School Program will hold attendance of 40-50 students maximum. Students will be kept in groups, limiting contact with other adults and students. These stable groups will be assigned separate rooms: “home rooms” (ASP room, Room 14 and Room 15, respectively) and will have 2 staff members in each group that will not change. This will be done so that safe distancing can be maintained during play and activity times in the classrooms. Social distancing rules and expectations will be communicated at the start of each group’s day. Students will be made aware of visual clues on 6ft distancing and space. Activities will be set up in such a way that there is a maximum amount of space between the students. To promote proper ventilation, windows and doors will remain open. Depending on weather conditions, the students will spend a substantial part of their day outside.

Staff Ratios and Group Size

The After School Program will maintain 2 Leaders for each group of students assigned to 1 of 3 different “home rooms.” Reasonable/lowest possible Leader:Student ratios will be accommodated based on enrollment and space availability. Group sizes will be determined by number of students enrolled and separated into pods based on age/grade, interests/needs and sibling factors.

Environment

The school’s custodial staff will thoroughly clean and sanitize each room at the end of the day after the students have left and sanitize the bathrooms throughout the day. Students will be required to bring their own water bottle labeled with the child’s name. Toys and equipment will be cleaned and sanitized after use by a staff member. Toys and activities that can be done individually or with limited contact will be encouraged. Toys from home will not be allowed. Outdoor spaces will be utilized whenever possible, weather permitting, for activities, group play and snack times. Doors and windows will be open and air purifiers will be on to properly ventilate indoor air spaces.

Common-use Surfaces

Commonly used/touched surfaces will be disinfected regularly. These areas include (but are not limited to):

- Door knobs
- Light switches
- Sink handles
- Bathrooms
- Tables
- Chairs
- Desks
- Countertops
- Cubbies
- Pens
- Art supplies
- Manipulatives
- Snack / Kitchen area
- Toys

Mealtimes

After School Program snacks will be provided to all students. Students are also welcome to bring a snack from home that is kept in a lunch box in their own cubby. Staff and students will wash hands before eating. Groups will be served separately. ASP provided serving ware will be sanitized in the program's institutional sanitizer and will follow CDC and CDPH COVID-19 food handling guidelines. At the conclusion of each meal, all packaging will be disposed of and the area sanitized. Students will be seated at tables with no more than three students per table in a triangle fashion. Weather permitting, we will eat snacks outside.

Personal Items

Personal items should be kept at home to the extent possible. Any items that must come to the program such as sunscreen, extra clothes, and jackets should be labeled and kept in a backpack to ensure they are separated from others. Personal toys are not allowed and should be kept at home. Individual water bottles will be required, should be clearly labeled with the child's name and kept in cubbies when not in use.

Healthy Hygiene

Staff will teach, model, and reinforce healthy habits and social skills. Students will not be allowed to share food or eat food outside designated times. Students will be taught the importance of washing hands for 20 seconds, with leaders supervising using a 20 second timer. Wiping noses on tissues and properly disposing, coughing

into the elbow along with basic hygiene will be monitored. Students will be required to wash hands or use sanitizer before entering or upon leaving the classrooms or bathroom. Hygiene will be stressed to the Students each day as they arrive and throughout the day. Posters designed by the CDC will be displayed prominently throughout the facility. Students and staff will be required to wash hands between activities.

Sign-In Protocol

Weather and circumstances permitting, all students will be signed in and given a health screening before entering the building. No parent/guardian member will be permitted in the building. Staff will conduct screenings wearing appropriate gloves and masks. Temperatures will be taken upon arrival and recorded. Leaders will sign the child in using the Brightwheel app, contactless option. Student belongings needed for the day will be handled by the student, and stored appropriately so as to avoid touching other students' belongings.

Pick-up Protocol

During pick-up time the parent/guardian will ring the bell on the ASP gate or call the program from their car to have the child brought out for sign out. Their child(ren) will be called for and escorted to the parent/guardian. Check out will be done by the parent using the Brightwheel app on their phone or by a staff member using the ASP tablet, contactless options.

Screening Procedures

Screening Protocol for Students

Screenings will be done by the staff lead for their group. The child's temperature will be taken with a no touch thermometer and must be 100.4 degrees or less. This will be disinfected between each use. A visual screening will be performed that includes looking at the condition of the eyes, nose, and face in general. Parents/Guardians may be called and asked questions about the child's current condition. These screenings will be performed by staff upon arrival at sign-in time.

Screening Protocol for Staff

Staff will comply with the same requirements as the students. Each day they will screen and monitor each other. Staff will wear a mask and wash hands frequently while at work. Prior to opening staff will be trained on these and other procedures in order to maintain as safe an environment as possible.

A covid 19 staff training list is included at the end of this plan. These trainings will include but are not limited to: proper sanitation per CDC guidelines, physical distancing, face covering and hygiene practices, screening protocols, and covid symptom Identification. Staff will be regularly updated on any new guidelines from the local and state officials.

Sick Students/Staff

Students and staff are to stay home if they have any symptoms such as fever, cough, runny nose, diarrhea, or vomiting. If, during the course of the day, a student or staff displays symptoms such as these the following will occur:

- Staff will be immediately sent home and will not be able to return until it is determined that it is safe for them to do so.
- Students will be isolated in a predetermined quarantine area, given a surgical mask, and the parents contacted immediately to pick up their child. Upon registering for our program, parents will be notified that in the event of a sick child, that child will have to be picked up within a 30-minute period. They will be advised to alert their employer of this stipulation so that they are aware. The student will not be able to return to the program until they have a note from their doctor.

Sharing CDC, CDPH, CDE guidelines with Families

The After School Program plans to utilize the same CPP (Covid-19 Prevention Plan) as Freshwater School District. Information on the program's policies and procedures in the event of a possible exposure can be found in that document, most recently dated 8/5/21. (available as a pdf link on the school's website - copies can be made available upon request) Parents/Guardians will be given updated information from the department of public health, county office of education, the state / local officials, and Freshwater School and encouraged to assess their children prior to coming to the program.

STAFF TRAININGS LIST

COVID Related

1. Symptoms of Coronavirus
<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>
2. How to wear/ remove/ clean your mask
<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>
3. When and Where to wear your mask
<https://covid19.ca.gov/masks-and-ppe/>
4. How to clean and disinfect
<https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html><https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html>
5. How to talk to Children about COVID 19
<https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/talking-with-children.html>
6. COVID-19 Era- Afterschool's Whole Child Approach
<https://www.eventbrite.com/e/covid-19-era-afterschools-whole-child-approach-tickets-103954631100>
7. Keenan COVID-19 Resources
<https://www.keenan.com/COVID-19>

REFERENCES

Hartley, C. (2020). *The Road Ahead: Humboldt County Schools Re-Opening Framework*. Humboldt County Office of Education.

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Dept of Education, C. A. *Stronger Together: A Guidebook for the Safe Reopening of California Public Schools* (202nd ed., Vol. June).